

No.14016/6/2011/AI(RD)  
Government of India  
Ministry of Rural Development  
Department of Rural Development

Krishi Bhawan, New Delhi  
July 11, 2011

To

The Secretary-in-charge-All-States/UTs  
Department of Rural Development

**Sub :- Infrastructure requirements for Charge Centres Data Centre (Tehsil Level) for Socio-Economic and Caste Census 2011 (SECC 2011)**

Sir,

Please refer to the letter dated 2<sup>nd</sup> June 2011 by BEL (3012/GM/C/BPL/092) detailing the infrastructure requirements for Data Centres/Charge centres to be established at the Tehsil Level for SECC 2011.

Detailed list of infrastructure required for the set-up of data centre in charge office is as per Annexure. Data centre along with the infrastructure is to be handed over to officer-in-charge of CPSU atleast 10 days before the commencement of Census operations. As per agreement with CPSU complete infrastructure is to be provided by local administration.

Local administration may be advised to make use of available infrastructure and take advance action to procure or redeploy required infrastructure in charge centres at the earliest. To the extent possible existing infrastructure should be used by redeploying for this purpose from the same office or other offices. Only in case where required items are not available in the office, purchasing or hiring of such items should be resorted to depending upon the costs involved. Expenditure to be incurred on this may be claimed from funds available for Census with State Governments

CPSUs have been advised to ensure that their officers visit each charge office to assess availability of infrastructure in the charge offices at least one week prior to scheduled date of handing over of the Data centre. These officers will report requirement of the items to be provided by the local administration to the charge officers (Tehsildar/BDO/District Collector).

contd...../-

CPSU have been advised to send their Nodal Officers to meet Secretary, Rural Development to discuss details of enumeration work. Kindly ask for the plan of visit to the charge offices to assess the infrastructure requirements well in advance. This should be monitored very closely to ensure that the data centre is in place at least 10 days before the scheduled commencement of the enumeration work. Delay in this could lead to delay in the Census work.

Yours faithfully,

  
11/07/11  
(Sanjay Kumar Rakesh)

Encl: As above

Copy for Information to:

1. Dr. C. Chandramauli, Registrar General Of India
2. Mr. Avanish Kumar Mishra, Deputy Secretary (HUPA)
3. Mr. C. Nageswar Rao, GM, BEL

Copy also to:

1. PS to Secretary(RD)
2. PS to Secretary(HUPA)

**Annexure**

**Infrastructure requirements to be provided by States/UTs at the Charge Centre/ Data Centre at Tehsil Level.**

Sl. No.	Description	Details	Requirement
1.	Space & Power	Secured Room with proper ventilation (Continuous working of PCs with people inside is expected for long hours)	Minimum 15Ft X 20 Ft
		Power with sufficient power socket points to Connect Minimum 2 PCs, UPS, Printers and minimum 3 extra points for Charging the Handheld devices received for data transfer.	Minimum 8-10 Power points Alternatively Extension boards with proper grounding etc may be deployed)
		Generator (may be hired in case not available)	One
2.	Furniture	Computer furniture to deploy 2 PCs with UPS and One Printer	2 Computer tables with 5 Chairs
		Secure storage for DVDs both Images and Backups	One
3.	IT Hardware	PC (Details Specifications Enclosed)	2
		UPS - 1.5 KVA Min of 3 Hrs. backup	One
		Printer - Min. of 15 PPM	One
		Stationery and printer Consumables	As required
		DVDs for Data transfer & backup	As required
4.	Connectivity	Internet Connectivity to upload the data to Central Server (NIC)	

The specification for PCs will be as below.

1	Central Processing Unit	Intel Core I3 4 MB L2 cache Memory or better, with Hyper Threading technology
2	Motherboard	Intel 915G or better on Intel or equivalent OEM Motherboard. Integrated Graphics, 3PCI & 1AGP
3	Memory	4 GB DDR RAM
4	Hard Disk Drive	500 GB
5	Monitor	17" TFT Digital Colour Monitor (Support 1024 x 768 NI Résolution)
6	Key Board	104 Keys OEM keyboard
7	Mouse	Optical Mouse with Mouse Pad
8	Ports	8 USB Ports 1 Serial Ports, 1 Parallel ports 2 PS/2 Ports
9	Cabinet	Desktop/Mini tower

10	CD ROM	12 X DVD writer
11	Networking features	10/100/1000 Network Card with remote booting facility, remote system installation Asset tracking and security management, remote shut down and wake up
12	Preloaded Operating System	Windows 7 (professional) preloaded with media and documentation and certificate of authenticity
13	Preloaded Software	Norton, McAfee or equivalent antivirus (Latest version), Microsoft Office